



Foirm Iarratais chun Trealamh Scannánaíochta a úsáid Application for use of Film Equipment

Fógra tábhachtach - Ní mór foirmeacha iarratais a bheith faighte ar a laghad coicís roimh an ócáid. Tabharfar tús áite d'iarratais de réir mar a thagann siad isteach, bunaithe ar na rialacháin (faoi iamh) agus an fhoirm seo lionta ina iomláine.

Important Notice – Application forms must be received a minimum of two weeks prior to the event. Equipment will be loaned on a first come first serve basis in accordance with regulations (attached) and full completion of this form.

Tabhair sonraí don ócáid ealaíona gur mhian leat an trealamh seo a úsáid do:

Please give details of the arts event for which you wish to avail of this equipment:

Dáta	_____	Date
Ionad	_____	Venue
Am	_____	Time
Scannáin a taispeánfar	_____	Film's to be screened
Nádúr agus comhthéacs an imeachta	_____ _____	Nature and context of the event
Teideal an imeachta mar a bheidh ar phóstaer / fógraíocht	_____ _____	Title of the event as it will appear on posters /advertising
Ainm agus taithí an Teicneora a bheidh ag úsáid an trealamh	_____ _____	Name and Experience of Technician to operate equipment

<p>(a) Sonraí árachais leis an trealamh a chlúdach agus (b) <u>cuir isteach cóip den teastas árachais dár luach €25,000.</u></p>	<p>_____</p> <p>_____</p> <p>_____</p>	<p>(a) Details of insurance to cover use of equipment and (b) <u>attach copy of insurance certificate value to the value of €25,000</u></p>
<p>An cuid lárnach den imeacht ealaíona seo an Scannán? Sonraigh</p>	<p>_____</p> <p>_____</p> <p>_____</p>	<p>Is Film a prominent part of this arts event? Please give details.</p>
<p>Tabhair dátaí bailithe agus fillte an trealaimh, agus na sonraí iompair</p>	<p>_____</p> <p>_____</p> <p>_____</p>	<p>Please state the dates on which you will collect and return the equipment, specifying transport details.</p>
<p>Tabhair ainm, seoladh agus uimhir ghutháin an duine a bheidh freagrach as an trealamh le linn na tréimhse iasachta</p>	<p>_____</p> <p>_____</p> <p>_____</p>	<p>Please give name, address and telephone number of the person responsible for the equipment duration of the loan</p>
<p>Aon eolas breise atá tábhachtach don iarratas</p>	<p>_____</p> <p>_____</p>	<p>Any further information deemed relevant to this application</p>

<p>Dearbhaím go bhfuil an t-eolas agus na sonraí árachais san iarratas seo ceart. Déanaim iarratas anseo ar Chomhairle Contae Chiarraí le trealamh scannánaíochta na Comhairle a úsáid.</p>	<p>I certify that the information contained in this application is correct, the attached insurance details are correct and I hereby apply to Kerry County Council for the use of the Council's Film Equipment.</p>
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Sínithe _____ **Signed**
Dáta _____ **Date**

<p>Oifig na nEalaíon: Comhairle Contae Chiarraí, Ráth Teas, Trá Lí, Co. Chiarraí. (066) 7183782</p>	<p>Arts Office: Kerry County Council, Rathass, Tralee, Co. Kerry. (066) 7183782</p>
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Treoirínite - Trealamh Scannánaíochta a úsáid Guidelines - Use of Film Equipment

Critéir maidir le measúnú na n-iarrthóirí Criteria for the assessment of applicants

Ní mór iarratais ar Threalamh Scannáin a dhéanamh ar fhoirm iarratais Chomhairle Contae Chiarraí. Is cóir an t-iarratas a chur chuig Oifigeach na nEalaíon, Comhairle Contae Chiarraí, Ráth Teas, Trá Lí, Co. Chiarraí.

Is cóir iarratais a dhéanamh coicís ar a laghad sula dtaispeántar an scannán - cé go dtabharfar an trealamh amach de réir mar a thagann na hiarratais isteach.

Ní mór fianaise dá dteist a léiriú maidir leis na healaíona a chur chun cinn i gCiarraí agus a bheith i d'iarrthóir neamhthráchtála.

Measfar na hiarratais go léir, níl dul thar chinneadh Oifig na nEalaíon.

Ní cheadaítear don iarrthóir níos mó ná 10 n-iarratas a dhéanamh in aghaidh na bliana.

Is cóir go gcuireadh úsáid an trealaimh scannáin seo leis an ócáid/gníomhaíocht ealaíona agus le h-ealaín an scannáin i measc lucht féachana ar fud Chiarraí.

Ní foláir don duine atá ag úsáid an trealamh a bheith ina theicneoir le taithí.

1. Applicants must be made on the Kerry County Council Application form for Film Equipment. This application should be made to the Arts Officer, Kerry County Council, Rathass, Tralee, Co. Kerry.
2. Applications should be made a minimum of two weeks prior to the screening - though allocation of equipment will be made on a merited 'first come first served' basis.
3. Applicants must be non-commercial with a proven track record in the promotion of the arts in Kerry.
4. All applications will be considered, the decision of the Arts Office is final.
5. A maximum of 10 requests per applicant will be accepted in each twelve-month period.
6. The use of this film equipment should enhance the arts activity/event and promote the art of film to audiences throughout Kerry.
7. An experienced technician must operate the equipment.

Má bhíonn an trealamh á choinneáil thar oíche cinntigh go bhfuil sé faoi ghlas.

Is é an t-iarrthóir a íocann na costais ar fad a bhaineann le hiompar an trealaimh agus le hárachas dá hiompar agus úsáid.

Tá ar iarrthóirí táille úsáide €30 a íoc i dtreo costais an bholgáin teilgeora, atá an-leochaileach agus a chosnaíonn €750 do cheann nua.

Ní mór a lua go bhfuil baint ag Comhairle Contae Chiarraí leis an ócáid i mbolscaireacht agus clúdach na hócáide.

Cuirfear oiriúnacht an ionaid, socruithe maidir le aire a thabhairt don trealaimh ar an láithreán agus taithí an oibreora san áireamh agus gach iarratas á mheas.

Ní mór don iarrthóir deimhniúchán ón gcomhlacht a sholáthair, ag dearbhú gur tugadh an trealamh ar ais sa bhail chéanna ina fuarthas é. Caithfear aon damáiste a tharla dó i rith na hócáide a scríobh ar an deimhniúchán. Is é an t-iarrthóir a bheidh freagrach go hiomlán as aon chostas chun damáiste a dheisiú.

8. If equipment is been kept overnight ensure it is under lock and key.

9. All cost for transport of the equipment and the insurance of its transport and use will be borne by the applicant.

10. Applicants are required to pay a usage fee of €30 towards the cost of the bulb on the projector, which is extremely delicate and costs €750 to replace.

11. Kerry County Council must be acknowledged in promotional advertising and coverage as being associated with the event.

12. The suitability of the venue, arrangements for on-site care of the equipment and the operator's experience will be considered in assessing each application.

13. The applicant must provide a certificate from the company stating that it has been returned in the same condition it was received. Any damage caused during the course of the event must be noted on the certificate. The applicant will be fully responsible for costs incurred in remedying such damage.