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**Minutes of First Meeting of the Municipal district of Listowel, held in the
Council Chambers, County Buildings, 13th June 2014
Miontuairiscí Chruinniú 13 Meitheamh 2014**

Present/I láthair:
Cllr. Robert Beasley
Cllr. Dianne Nolan
Cllr. Mike Kennelly
Cllr. John Brassil
Cllr. Liam Purtill
Cllr Jimmy Moloney
Cllr Aoife Thornton

In Attendance/Ag freastal:	Mr. Oliver Ring	Manager of Listowel MD
	Mr. John D Flynn	DOS Corporate Services
	Mr. Ger O' Brien	Meetings Administrator
	Mr. Gerry Riordan	Senior Engineer
	Ms. Olive O' Shea	C.O. Corporate Affairs
	Ms. Ciara Fitzgerald	A.S.O. Corporate Affairs
	Ms. Beth Reidy	S.S.O. Corporate Affairs
	Ms. Sheila Broderick	S.O. Corporate Affairs

The meeting commenced at 2.00 p.m.

It was unanimously agreed that Cllr J Brassil would take the chair pending the election of the Cathaoirleach. Cllr J Brassil welcomed everybody to the first meeting of the Municipal District of Listowel.

1.Election of Cathaoirleach

Cllr Liam Purtill proposed Cllr Mike Kennelly as Cathaoirleach and this was seconded by Cllr Aoife Thornton.

Cllr Robert Beasley proposed Cllr Dianne Nolan as Cathaoirleach and this was seconded by Cllr Dianne Nolan.

A vote was taken on the election of the Cathaoirleach which resulted as follows:

For Cllr Kennelly: Cllrs: J Brassil, M Kennelly, J Moloney, L Purtill, A Thornton.(5)

For Cllr Nolan: Cllrs: R Beasley, D Nolan.(2)

Mr. G O'Brien declared that as Cllr Mike Kennelly had received the majority of the votes he was deemed elected as Cathaoirleach of the Municipal District of Listowel.

Cllr Kennelly thanked his proposer and seconder and the members who voted for him. Cllr M Kennelly said it was a proud day for him to be the first Cathaoirleach of the first Municipal District of Listowel. He added that it will be a difficult and challenging task going forward and we must ensure that the people of the Municipal District of Listowel are put first. He assured the members as Cathaoirleach that he would be fair to all members. He said he looked forward to working with the Senior Management and staff of Kerry County Council. Cllr R Beasley congratulated Cllr M Kennelly on his appointment as the first Cathaoirleach of the Municipal District of Listowel, however he added that he felt it was disingenuous and unfair to not consider Cllr Dianne Nolan as Cathaoirleach.

2.Election of Leas - Cathaoirleach

Cllr Liam Purtill proposed Cllr Aoife Thornton as Leas-Chathaoirleach and this was seconded by Cllr Mike Kennelly.

Cllr Dianne Nolan proposed Cllr Robert Beasley as Leas-Chathaoirleach and this was seconded by Cllr Robert Beasley.

A vote was taken on the election of the Leas-Chathaoirleach which resulted as follows:

For Cllr Thornton: Cllrs: Brassil, Kennelly, Moloney, Purtill, Thornton.(5)

For Cllr Beasley: Cllrs: Beasley, Nolan.(2)

Mr. G O' Brien declared as Cllr Aoife Thornton had received the majority of the vote she was deemed elected as Leas-Chathaoirleach

3.Draft Standing Orders for the Municipal District of Listowel.

Draft Standing Orders

Mr. G O'Brien referred to the circulated draft Standing Orders and said they have been mirrored on the Standing Orders of the Full Council meetings as well as taking into consideration the views expressed by the members raised at the two briefing sessions. He explained that there are a number of issues for consideration and he proposed that the Draft Standing Orders for Municipal District of Listowel would be included on the agenda for the next meeting for consideration and adoption.

Frequency of meeting

Cllr R Beasley suggested that the old Area Meeting structure of the Monday meetings should remain.

Cllr J Brassil said the members have discussed the matter amongst themselves and he proposed that the meeting would take place monthly on the second Monday of each month. Mr G O' Brien said if there was a bank holiday in the month, the members of the Municipal District of Tralee have asked that there meeting be held on the second Monday of the month.

Cllr J Brassil requested that when this occurs the meeting of the Municipal District of Listowel would be held in the morning and that the meeting of the Municipal District of Tralee would take place in the afternoon. Mr G O' Brien agreed to discuss the matter further with the members of the Municipal District of Tralee.

Notice of Motions & Questions

Mr. G O'Brien referred to the Notice of Motions and Questions and explained that at the meeting of the Municipal District of Tralee it was decided that the members could submit eight Notice of Motions and five Questions each which could be spread across Items number 3-6 on the Agenda.

Cllr J Moloney asked what was the difference between a Notice of Motion and a Question?.

Mr. G O' Brien explained that a Notice of Motion is open for debate, where by with a question, a written reply will be issued to the member at the meeting, no debate shall take place on the question, only the mover will be permitted to ask a question on the matter under AOB.

Cllr M Kennelly asked what was the time frame for the questions.

Mr. G O'Brien replied that keeping with the same time frame of the Notice of Motions, the Questions will have to be submitted 14 days before the meeting.

Cllr A Thorton asked will the questions appear on the Agenda.

Mr. G O'Brien replied that yes the questions will appear on the Agenda.

Cllr M Kennelly asked what amount of time will be spent on each Notice of Motion.

Mr. G O'Brien referred to the Draft Standing Orders which outlines 5 minutes, however he said this could be amended.

Cllr J Brassil said that the time spend on Notice of Motions was never a problem at the Listowel Area Meetings and was satisfied to leave 5 minutes in the Standing Orders.

The Members of the Municipal District of Listowel unanimously agreed that the members could submit eight Notice of Motions and five Questions each.

Draft Agenda

Mr. G O'Brien referred to the copy of the circulated draft Agenda for the Municipal District of Listowel. He said that items number 3-6 on the Agenda mirrored the old Electoral Area Meeting structure aligned with the new Directorate Structure, the previous items of

Environment

Housing, Community & Enterprise

Water Service

Planning

Roads

are now covered under items number 3-6.

Mr. O' Brien added that this is a learning exercise for all involved and over time amendments can be made if required.

Cllr J Brassil asked for more clarity on items number 3-6 and also requested that an Item would be placed on the Agenda going forward for the following

"An update on the transfer of functions from Listowel Town Council to Kerry County Council".

Cllr J Moloney concurred with the comments of Cllr J Brassil and said it was very important to have this Item on the Agenda.

Mr. O Ring Manager of the Municipal District of Listowel introduced himself to the members and referred to both Items number 3-6 on the circulated Draft Agenda and the chart of Proposed Directorate Structure. Mr. O Ring explained that rather than a straight forward merger of the Town Councils and Kerry County Council, it was decided to look at what was the best position for Kerry County Council going forward and as a result the Proposed Directorate Structure was introduced.

Under Item number 3 **Job Creation / Sustainable Economic Development** Mr. Ring outlined the Business Units with each Directorate as follows.

A/ Business Support / Leo

B/Tourism Development & Built Infrastructure

C/Capital Infrastructure Unit

D/Planning & Sustainable Development

E/Kerry NRDO

Under Item number 4 on the Agenda, **To note update report from the Sustainable Communities / Quality of Life Directorate** Mr. O Ring outlined the units as follows.

A/Fire/ Building Regulations ,

B/Environmental Protection,

C/Housing/ Social Services

D/Community Services & Engagement.

Under Item number 5 **To note update report from the Operations, Health & Safety Directorate**, Mr. O Ring explained that historically this is where the Roads Notice of Motions would have come under. Mr. Charlie O' Sullivan will be the Director of Operations, Health & Safety Directorate with Mr. G O' Riordan S.E. having responsibility for the Municipal District of Listowel.

Mr. G O' Riordan S.E. introduced himself to the members and said that he will have responsibility for the Municipal District of Tralee and Listowel. Mr. O' Riordan advised the members that the engineering structure for the Municipal District of Listowel would be known very soon. He concluded by saying he looked forward to working with the members.

Cllr M Kennelly asked would the engineers be attending the meetings of the Municipal Districts. Mr J D Flynn replied yes the area engineers will attend the meetings.

Cllr D Nolan requested a list of the Engineers for the Municipal District of Listowel when it is available.

Cllr J Brassil said he was confused on the budgetary matters for the Municipal District of Listowel and requested clarity on this.

Mr. J D Flynn replied that he wasn't in a position to fully explain the process, but he said he was of the understanding that the General Municipal Allocation will be divided amongst the Municipal Districts based on their population. The Budget will be presented to the members at the meetings of the Municipal District for consultation and subsequently will be divided amongst the Municipal Districts.

Cllr John Brassil requested that an “Update on the Budgetary Process” would also be an item on the Agenda going forward.

Mr. G O’ Brien referred to the old Area Meeting structure where the planning applications were discussed in committee. It is now been proposed that the planner would meet with the members for approximately 15 minutes prior to the commencement of the Municipal District meeting. Cllr J Brassil proposed that the planning briefing would commence at 9.45a.m. and the meeting would commence at 10.00a.m.

Cllr J Moloney asked would the planner for the Municipal District of Listowel still be attending Listowel weekly.

Mr. J D Flynn replied yes we will continue to send the Planner to Listowel weekly, but all planning decisions are now centralised to County Buildings.

Reception of Deputations

Mr. G O’ Brien referred to Items no 7 on the Agenda and said that in the past prior approval for deputations was granted at full council meetings, however going forward approval for receipt of deputations will be sought after at the Municipal District meetings.

Cllr R Beasley proposed to leave the number of Deputations to 2 per meeting.

Cllr J Brassil seconded this proposal.

Cllr L Purtill asked was there a time limit on the Deputations.

Mr. G O’Brien replied that this would be a matter for the Cathaoirleach, however if a problem arises the matter can be revisited again.

Mr. G O’Brien referred to the existing chain for Mayor in Listowel Town Council and asked the members if they wished to remain using the existing chain for the Cathaoirleach for the Municipal District of Listowel. It was agreed that the existing chain would be used.

Cllr J Brassil referred to the Annual Meeting where by Cllr Michael Gleeson requested that a letter would be forwarded to the Department asking that the title of Cathaoirleach be changed back to Mayor in both the Full council and the Municipal Districts. Cllr Brassil suggested that regardless of the outcome, the title of mayor should be used instead of Cathaoirleach in the Municipal District of Listowel for the year going forward.

Cllr R Beasley agreed with the comments of Cllr J Brassil and said the title Mayor is very important from an international and tourism point of view.

4.To fix a date for the next meeting of the Municipal District of Listowel.

The next meeting was scheduled for the 14th July 2014.The meeting finished at 3.10 p.m.

Chairperson
Cllr Mike Kennelly

Mr. Ger O'Brien
A/S.E.O, Corporate Affairs