**Community Enhancement Programme 2022**

**Applications under the ring-fenced fund for Women’s Shed’s**

**NOTE: Closing Date – Friday 31st March, 2023**



Women’s Shed Name:

**FOR OFFICE USE ONLY**

Date Received:

Reference Number:

LCDC recommendation

**Email completed applications and all supporting documentation to:**

**community@kerrycoco.ie**

**Community Arts & Culture Department,**

**Kerry County Council,**

**County Buildings,**

**Rathass,**

**Tralee,**

**Co. Kerry.**

**NOTE: Closing Date – Friday 31st March , 2023**

**CLOSING DATE WILL BE STRICTLY ADHERED TO**

**Department of Rural and Community Development**

**Community Enhancement Programme 2022 – Ring-fenced fund for Women’s Sheds**

The Department of Rural and Community Development (“the Department”) has decided to allocate €100,000 to fund operating costs in Womens Sheds.

This is a ring-fenced fund under the Community Enhancement Programme 2022[[1]](#footnote-1). The application process is being administered by Local Community Development Committees (LCDCs).

Applications for this funding can be made on this application form. Women’s Sheds are eligible to apply, once they meet the LCDC’s qualifying criteria.

It envisaged that this funding would, in general, be allocated in a relatively equal manner across Women’s Sheds that submit valid applications.

##### TERMS AND CONDITIONS

* Under the Community Enhancement Programme, grants will be provided to Womens Sheds towards funding for operating costs (e.g.electricity costs, heating costs, insurance costs etc.). Only operating costs incurred in the period 1st April 2022 to 31st March 2023 will be eligible
* The information supplied by the applicant Women’s Shed must be accurate and complete.
* Misinformation may lead to disqualification and/or the repayment of any grant made.
* All information provided in respect of the application for a grant will be held electronically. The Department reserves the right to publish a list of all grants awarded on its website.
* The Freedom of Information Act applies to all records held by the Department and Local Authorities.
* The application must be signed by the Chairperson, Secretary or Treasurer of the Womens Shed.
* It is the responsibility of each organisation to ensure that it has proper procedures and policies in place including appropriate insurance.
* Applications must be on the 2022 form.
* Evidence of expenditure, receipts /invoices must be retained and provided to the LCDC or their representative if requested.
* The Department is stating that only energy/operating costs incurred in the period 1st  April 2022 to 31st March 2023 are eligible.
* Grant monies must be expended and drawn down from the LCDC by 31st August 2023.
* The Department’s contribution must be publicly acknowledged in all materials associated with the purpose of the grant.
* Generally no third party or intermediary applications will be considered.
* Late applications will not be considered.
* Breaches of the terms and conditions of the grants scheme may result in sanctions including disbarment from future grant applications.
* Please ensure the application form is completed in full. Incomplete applications will not be considered for funding.
* In order to process your application it may be necessary for Kerry County Council to collect personal data from you. Such information will be processed in line with the Local Authority’s privacy statement which is available to view on www.kerrycoco.ie

## SECTION 1 – YOUR ORGANISATION

|  |  |
| --- | --- |
| **Name of Women’s Shed** |  |
| Address**Eircode** |  |
| Contact name |  |
| Role in Group  |  |
| Telephone number |  |
| E-mail  |  |
| Website |  |
| Alternative Contact name |  |
| Alternative Telephone number |  |
| Alternative E-mail |  |

**Successful applications for funding under this programme will only be paid to the applicant organisation’s Bank Account. Please ensure you have your Bank Account details to hand if your application is successful.**

Charitable Status Number (if applicable): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Tax Reference Number (if applicable): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Tax Clearance Access Number (if applicable): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Section 2: Questions for Women’s Sheds**

This funding is ring-fenced for Women’s Sheds. Therefore, it is expected that your Women’s Shed would **not** be affiliated with any other parent organisation. Is your Shed affiliated with any other parent organisation?

**YES** [ ]  **NO** [ ]

If yes, please provide detail how your organisation is also considered to be a Women’s Shed group.

Please provide a description of your Women’s shed, including information on the number of members, the organisational structure of your Shed, whether there is any criteria for membership, the main focus of the activities of your Shed, etc.

**SECTION 3 – Project Details**

What will the funding be used for?

**­­­­­­­­­­­­­­­­­­­­­­­­­­­**

|  |  |
| --- | --- |
| Amount being applied for: | € |
| Is this amount the partial or total cost: | [ ] Partial | [ ] Total |
| If partial, please give the estimated total cost: | € |

**Important note:** Please include supporting documentation. Please contact community@kerrycoco.ie or phone 066-7183680 for information on the required supporting documentation.

**\*\*Energy/operating costs only related to the period - 1st April 2022 to 31st March 2023 are eligible. If Energy Costs have been paid to groups under any other Funding Streams they cannot claim for the same costs again under this Scheme\*\***

Please state how your Women’s Shed proposes to acknowledge the Department, LA or LCDC.

**Note:** Depending on the amount being applied for, this could be as simple as including an acknowledgement on notices/signs, or in any newsletters that are being produced locally.

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**SECTION 4 - DECLARATION**

* I declare that the information given in this form is correct.
* I confirm I have read and fully understand the Terms and Conditions of this Programme (see page 2-3 of this form).
* I confirm that this grant application is submitted in acceptance of and compliance with the Terms and Conditions.
* I confirm that the Shed does not have the funding to undertake the work/project without this grant aid or alternatively that with the grant the Shed will now undertake a larger project which they otherwise would not be able to afford.
* I confirm that the applicant Shed is tax compliant (if tax registered).
* If successful in this application my group/organisation commit to provide evidence of a current valid insurance policy.

|  |  |
| --- | --- |
| **Name in block capitals (on behalf of Shed):**  |  |
| **Signature:** |  |
| **Position held (block capitals):** |  |
| **Date:** |  |

1. The Department operates the Community Enhancement Programme through the Local Community Development Committees (LCDCs). It is a grant programme that provides funding to enhance facilities in disadvantaged areas. The Department previously committed to funding of €10m for this programme. The €100,000 fund which is ring-fenced for Women’s Sheds is part of the €10m. [↑](#footnote-ref-1)